

Some Project

Beta Testing Information

Thank you!

First, we'd like to offer you our sincere thanks for taking the time to beta test our project. Your input will help us to ensure we release the best possible product.

Starting out.

We want you to enjoy the beta testing process as much as possible, and we also want to see how our project fares in normal, everyday use. As such, we have not provided you with any specific instructions on how to use the application beyond what a normal user would have. Please use the software exactly as you would if you had purchased it off the shelf.

As you use the software, please use the provided sheets to record your thoughts about how it functions. We're particularly interested in hearing about any sections that you find difficult to use, or any features you feel have been left out. Again, please don't progress through the software in the order of the sheets – use it as though you didn't have them.

Contacting us.

If you have any questions or comments during the testing process, please mark it on the appropriate sheet *first*, then feel free to contact us via one of the methods below:

email: Some Body <someone@somewhere.com>

phone: (555) 555-1234

Tell us about yourself and your computer.

Before you begin using the software, please tell us a bit about yourself, and your computer:

Your Name	Phone Number
If we have a question about your responses, can we (check all that apply) ___ call you ___ fax you ___ email you	Fax Number
How technically experienced are you with computers and software (check one)? ___ not at all ___ somewhat ___ average ___ very	Email Address
What type of computer will you be using to test (processor speed, RAM, disk space)? RAM: _____ MB Processor Speed: _____ Mhz Disk: _____ GB	
What operating system are you using (ex. Windows 95, XP, MacOS9, MacOSX, Linux)?	Do you have internet access? ___ yes ___ no

Feel free to use the back of this page to write more, or sketch ideas

Project Name

Project Name

Build Number

b12

Your Name

Today's Date

Section Tested

Section 1 Name

Time Spent Testing Section

Did you encounter any major problems, errors or issues using this section? Please describe what you were doing when you encountered the problem(s) in detail, including any error messages.

Were there any specific features that you had trouble using or understanding? What steps did you take to figure these features out, and were those steps successful?

Were there any features missing from this section that you would have liked to see? If so, please describe each feature, how important it is to you, and how you would like it to work (feel free to sketch your ideas).

What aspects of this section did you like, and why?

Do you have any other comments, questions or suggestions? We welcome any input you can offer.

Project Name

Project Name

Build Number

b12

Your Name

Today's Date

Section Tested

Section 2 Name

Time Spent Testing Section

Did you encounter any major problems, errors or issues using this section? Please describe what you were doing when you encountered the problem(s) in detail, including any error messages.

Were there any specific features that you had trouble using or understanding? What steps did you take to figure these features out, and were those steps successful?

Were there any features missing from this section that you would have liked to see? If so, please describe each feature, how important it is to you, and how you would like it to work (feel free to sketch your ideas).

What aspects of this section did you like, and why?

Do you have any other comments, questions or suggestions? We welcome any input you can offer.